

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD

UNADOPTED MINUTES

February 3, 2010

1. CALL TO ORDER

A Board Study Session of the Solano Community College District Governing Board was called to order at 6:00 p.m., on Wednesday, February 3, 2010, in the Administration Building, Room 626, Solano Community College, 4000 Suisun Valley Road, Fairfield, California 94534-3197.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Board President Honeychurch led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Members Present:

Denis Honeychurch, J.D., President  
A. Marie Young, Vice President  
Sarah E. Chapman  
James M. Claffey  
Pam Keith  
Rosemary Thurston  
Lillian M. Nelson, Student Trustee  
Tom Henry, Special Trustee  
Jowel C. Laguerre, Ph.D., Secretary

Members Absent:

Phil McCaffrey

Others Present:

Ross Beck, Director of Public Relations, Marketing and Communications  
James Ennis, Interim Chief Information Systems Officer  
Trudy Largent, J.D., Interim Director, Human Resources  
Carey Roth, Vice President, Administrative and Business Services  
John Urrutia, Dean of Business and Computer Science and Career Technical Education, in the absence of Robin L. Steinback, Ph.D., Vice President of Academic Affairs  
Judy Spencer, Executive Coordinator, Superintendent/President and Governing Board

4. APPROVAL OF AGENDA

Moved by Trustee Keith and seconded by Trustee Thurston to approve the Agenda as presented. The motion carried unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

At the request of Board President Honeychurch, Dr. Jowel Laguerre, Superintendent/President, made the following comments.

Dr. Laguerre stated that the College received a letter from the Accrediting Commission for Community and Junior Colleges (ACCJC), dated January 29, 2010, advising the Commission reviewed the Follow-Up Report submitted by Solano Community College and the report of the Evaluation Team, which visited the College on Thursday, October 29, 2009. We have been advised that the Commission took action to accept the report and also acted to **continue Probation**, and to require that the College correct the deficiencies noted. The College is required to submit a Follow-Up Report by October 15, 2010, with a follow up visit of Commission representatives. *The accreditation status of the institution continues during the Probation Period.*

Dr. Laguerre reported that the Commission removed Recommendation 7 and Eligibility Requirement (ER) 18, financial accountability, noting that the College has resolved the deficiencies cited in this recommendation and now meets the Standards and ER. Instead of six recommendations, the College now must demonstrate improvement with the remaining five.

The Commission cited the Visiting Team as stating that “Solano College has done a great deal of work to address the recommendations provided by the previous evaluation teams. What now remains is the full implementation of the many improvements the College has planned and begun.”

There were no comments from members of the public.

6. REPORTS (NO ACTION REQUIRED):

- (a) BACWA (Bay Area Clean Water Agencies) Water/Wastewater Training Program Partnership with Solano Community College

Ms. Deborah Mann, Program Developer, Workforce and Economic Development for Contract Education, introduced Mr. Mike Yeraka, General Manager, Diablo Water District; Mr. Levi Fuller, Treatment Plant Operations Supervisor; Mr. Jim Smith, Superintendent of Water, East Bay Municipal Utilities District; and Mr. Steve Dominquez, Plant Manager, Diablo Sanitation District.

Mr. Yeraka gave a PowerPoint presentation, assisted by his colleagues, entitled, “An Innovative Approach to Creating a New Generation of Water and Wastewater Operators”, which identified the problem, challenges, and industry-driven solutions. The SCC Water and Wastewater Technology program consists of eight core courses (Biotechnology/Chemistry options) and

prepares students for a Certificate of Achievement and/or Associate of Science Degree. The future of the program includes being a model of collegiate and industry cooperation, program expansion, and Solano College Web site hosting administration.

President Honeychurch thanked the representatives from the various water districts for their information and well-received presentation, and for partnering with Solano Community College.

A copy of the full and complete PowerPoint presentation is available for review in the Office of the Superintendent/President and in the Office of the Program Developer for Workforce and Economic Development for Contract Education.

(b) Early Retirement Incentives

As part of our considerations for budget reductions, Dr. Trudy Largent, Interim Director of Human Resources, introduced Mr. Bob Schoenherr, community college team leader for Keenan and Associates, who gave a PowerPoint presentation on Supplemental Employee Retirement Plans (SERP), which is separate from the state's golden handshake program. The presentation included how SERP works, the funding mechanism, employee considerations for retirement, why SERP works, together with sample benefits based on 60% and 70% salaries. The SERP is a fixed guaranteed annuity that issues monthly checks to retirees, and has some flexibility as to a rollover process to private tax-deferred plans. The goal of this incentive would be to capture those employees considering retirement to actually retire saving the District significant dollars over an extended period of time, i.e., a little over \$3 million over a five-year period, with the first year projected to net \$624,000 in savings. It was noted a minimum number of retirees are required in order to offer the retirement incentive.

Board President thanked Mr. Bob Schoenherr for his presentation. This item will return to the Board for information/action at the February 17, 2010 meeting.

A copy of the full and complete PowerPoint presentation is available for review in the Office of the Superintendent/President and in the Office of the Interim Director of Human Resources.

(c) Budget Update

Mr. Carey C. Roth, Vice President, Administrative and Business Services, reported that the CCFS-311, 2<sup>nd</sup> Quarter Report, has been assembled and is ready to be submitted to the Chancellor's Office. Mr. Roth reported that there were no surprises, that we are at 55% of year-to-date expenditures, and that the report will be mailed by the due date of February 15, 2010. The report will be submitted to the Board for final approval at the February 17 meeting.

Mr. Roth gave a PowerPoint presentation identifying the 2010/11 potential cost reductions amounting to \$2,625,098, which could go to a \$3 million threshold. Included in this amount was the proposed \$670,833 that reflects not filling vacant and/or funded positions. The three scenarios of preparing for 0%, minus 3%, and minus 5% deficits, and the 2010-11 budget development calendar were reviewed with no identified changes made, as presented at the January 20, 2010 Board meeting. The District is presently developing a budget based on mid-

range cut of minus 3%, estimating a \$2.96 million cut. The District can identify \$2.61 million, leaving a deficit of approximately \$300,000.

Mr. Carey Roth and Ms. Nalini Srinivasan attended the recent Governor's Budget Workshop on January 15, 2010, and shared with the Board the proposed total overall expenditures (including selected bond funds) throughout the state, which suggests a 10.6% reduction to higher education, or \$12,642,000. Proposed general fund expenditures could result in a 14.3% reduction across the state to higher education amounting to \$11,836,000.

Board President Honeychurch thanked Mr. Roth for his presentation.

A copy of the full and complete PowerPoint presentation is available for review in the Office of the Superintendent/President and in the Office of the Vice President of Administrative and Business Services.

(d) Strategic Planning

Mr. Rob Simas, Director of Research and Planning, gave a PowerPoint presentation on the work that has been completed to date on strategic planning processes for the District. Mr. Simas stated he was proud to be able to share the hard work of the campus and community and that all partners did a good job in producing this document for the Board's review. The information shared with the Board compared the existing Mission, Vision and Core Values to the proposed changes. The existing seven strategic goals and objectives have been reduced to a proposal of four, which are tied to the State Chancellor's goals for community colleges.

These proposals will be shared with the campus and community for a final review and will return to the Board for adoption at a future meeting.

Board President Honeychurch thanked Mr. Simas for his presentation, stating he was impressed with the new language, which appears to be much more focused in meeting the needs of the College.

A copy of the full and complete PowerPoint presentation is available for review in the Office of the Superintendent/President and in the Office of the Director of Research and Planning.

(e) SunGard Higher Education Presentation

Dr. Jowel Laguerre introduced Mr. Jeff Pomponi, Vice President of SunGard Higher Education, together with his colleagues Ms. Peggy Davis, Account Manager, and Mr. Josh Feudi, Services Architect.

Mr. Pomponi shared a PowerPoint presentation that reviewed the activities of SunGard since the last Board presentation, findings of activities performed, and the next steps for the District, which will be presented for information/action at the February 17, 2010, meeting. The next steps include finalizing the Information Technology (IT) assessment and overall resources to support recommendations, review of the final IT assessment report with Solano staff and

recommendations, review of the Operational Data Store (ODS) assessment with Solano project staff and incorporated input and review recommendations, and a comprehensive proposal, including a Chief Information Systems Officer (CISO) position, together with technical and function support costs.

Board President Honeychurch thanked Mr. Pomponi and his colleagues for their presentation.

A copy of the full and complete PowerPoint presentation is available for review in the Office of the Superintendent/President and in the Office of the Interim Chief Information Systems Officer.

(f) Emergency Protocols and Incident Command Center Update

Mr. Carey C. Roth, Vice President, Administrative and Business Services, introduced Chief Steve Dawson, who gave a brief overview of the District's emergency protocols and an Incident Command Center update.

Chief Dawson shared with the Board the updated Incident Response Plan as of June 13, 2009, and reported on efforts surrounding public education (approximately twelve workshops held in 2009); Clery statistics (noting that most of our statistics are down or zero); the 2009 Report Count and Summary (noting our report count is under 200); lighting survey information, and Incident Command Center (ICC) emergency and incident planning (noting Building 600 Board Room as the ICC).

Board President Honeychurch thanked Chief Dawson for his report.

7. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:25 p.m.

JCL:js

BOARD STUDY SESSION MINUTES.02.03.10.FINAL

\_\_\_\_\_  
DENIS HONEYCHURCH, J.D.  
BOARD PRESIDENT

\_\_\_\_\_  
APPROVED \_\_\_\_\_  
JOWEL C. LAGUERRE, Ph.D.  
SECRETARY